



Assess the Business Value of Applications



Find applications that are the most frequently used

▶ Dashboard 'Usage' > 'Sessions vs. Complexity'

Focus on the right side of the dashboard, bottom or top

▶ Dashboard 'Catalog'

Select 'Columns' > 'Default', sort column 'Usage Rank' so that '1' is up



Uncover applications used by many end-users

▶ Dashboard 'Usage' > 'Sessions vs. Complexity'

Focus on the big bubbles (high end-user numbers)

▶ Dashboard 'Catalog'

Select 'Columns' > 'Usage', sort available columns titled '<...> 90d' so that the highest number is up



Pinpoint applications that embrace the highest design complexity

▶ Dashboard 'Usage' > 'Sessions vs. Complexity'

Focus on the upper part, left or right (the right side usually means higher value)

▶ Dashboard 'Design' > 'Complexity'

Scroll down to 'Complexity Index of Focus DB', the highest columns represent the highest design complexity



Identify Archiving or Transformation Candidates



Locate applications which are un- or under-utilized and can be archived

▶ Dashboard 'Usage' > 'Notes Client Usage'

Focus on the idle apps in the bottom left corner

▶ Dashboard 'Catalog'

a) Select 'Columns' > 'Default', sort by 'Last Access', so that 'Never' is up

b) Select 'Columns' > 'Usage', sort by 'U access days all', so that '0' is up

c) Select 'Columns' > 'Usage', sort available columns titled '<...> 90d' so that '0' is up, click on the apps with result '0' and analyze historic usage in 'Instance Details' > 'Usage'



Find applications that are mostly used read-only and can be archived or content migrated

▶ Dashboard 'Usage' > 'Notes Client Usage'

Focus on the apps on the bottom from center to the right hand side